**Steps for Creating a Library Book List at Home**

In order for 2nd graders to check out their 2 allowed books, they must have a Book List printed off to take to the library.  *It would be REALLY helpful if you could help your child to create & print this list at home.*

1. Go to [www.mckinneyisd.net](http://www.mckinneyisd.net).  Click on “Campuses List” then “Eddins Elementary.”
2. Click on “Library,” then “Eddins Library Search.”
3. Click Login.  Your child’s username is a lower case s then their 6-digit student ID#.  The 2nd gr. password is goldfish.  (ie: s123456, goldfish)
4. Once your child has logged in correctly, it should list his/her name in the top right-hand corner of the screen.
5. Find “Reading Level” and put in a beginning & ending reading level range.  (2nd gr. is suggesting 2.0-3.0 to begin.  However, some may need a little higher or lower ranges.) Click Enter.
6. Several pages of books should then pull up in that reading range.  Click “Show All” to see the list all on 1 pg.
7. When choosing the books to add to the Book List, click “Add to List.”
8. Once you’ve selected a min. of 10-15 books, then click on “Resource Lists” and then “My Personal List.”
9. Scroll down to the bottom of the page.  Click the drop down arrow next to “Create” and select “Bibliography.”
10. Then, where it says “Bibliography” (in the box on the bottom right) the child’s name should be typed there.
11. Uncheck the box that says “Show Notes” then click “Go!”
12. Now the list should be just a list of the titles (without pictures of book covers.)
13. Print off the list & send to school!  J

Note these book “codes” when selecting books:

E=everybody

F=fiction

#=nonfiction

B=biography & autobiography

*\*Mrs. Perret asked that students have a minimum of 10-15 books on their book list from the “everybody”, “fiction” and “nonfiction” sections for now.*

Students must have this list when going to the library!  We’ll keep the list in the pocket of our red Wildcat Pride folders.  Students must check out 1 book from their list & 1 book can be a “free choice.”

**Thank you!**